



Assessment
Intervention
Moving On

Application Process

Informal discussion – if you wish to have a brief informal discussion about the post before making a decision about an application, then please send an email to admin@aimproject.org.uk, with your name and a contact telephone number requesting an informal discussion and a senior member of the organisation will contact you.

If you are interested in applying for this job, then please read the following information.

Closing date: 6th May at 24.00 hours

Documentation Required

To apply for this post please email your documents in a PDF format to admin@aimproject.org.uk

The information we require is:

- 1. Your CV**, which must include your academic and professional qualifications
- 2. A covering letter with a personal statement** which should be **no more than 2 sides** of A4 paper and answers the following questions
 - a) Do you have a right to work in the UK?
 - b) If you have any significant gaps in your CV, what were the reasons for the gaps?
 - c) Given the essential and desirable **qualifications** criteria, why do you think your qualifications would make you a good applicant for this job?
 - d) Given the essential and desirable **experience** criteria, why do you think your experience would make you a good applicant for this job? You can give examples to illustrate the points you want to make.
- 3. References**

Please give the names, agency, job title and contact details of two people who can provide a reference for you. One of whom must be your current employer or one of your main clients if you are self-employed.